

Learning Disabilities Support Worker

RESPONSIBLE TO: Learning Disability Service Manager

PURPOSE OF POST: To work as part of a team providing high quality care and support to Service Users to remain independent in their own homes, reflecting the objectives of the SweetTree Charter & Philosophy of Care.

Key Responsibilities:

- General housekeeping e.g. cooking, shopping, domestic duties etc, and helping Service Users to maintain all aspects of their domestic lives
- Providing help with all aspects of personal care
- Facilitating socialisation and social activities e.g. visiting family/friends, walks, cinema/theatre, meals out, going for a drive (where required), reading etc
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- Monitoring progress and recording notes on daily record sheets relating to each visit
- Liaise with families, friends, advocates, external agencies and the management team to provide a consistent approach that meets the individual needs of each service user
- To empathise and actively listen in a sensitive manner accessing appropriate additional support where necessary
- To support Service Users to access appropriate health care provision enabling them to make an informed choice regarding any prescribed treatment, seeking advice where necessary
- To create opportunities for Service Users to develop establish and maintain personal relationships and social networks, which encourage greater participation and integration in their chosen communities
- To carry out duties as the Specialist Manager reasonably stipulates
- Preserve independence & dignity of Services User's as much as possible.
- Managing any incontinence with both dignity and respect
- Report any changes/issues concerning the Service User or the care being provided to the office team
- Observation of mental alertness and general physical condition
- Reading and abiding by the care plan set out by the assessor in the Service User's guide
- Supporting and understanding each individual Service User's needs
- To report back any areas of risk, not previously identified, to manager

- Maintain confidentiality and committing not to divulge information to third parties unless consent to share information has been given in writing and agreed with the Specialist Manager
- Read and abide by the care plan implemented by the assessor in the Service User's guide
- To work in accordance with your job description/contract of employment and any policies and guidelines of SweetTree Home Care Services
- To promote equal opportunities and respect diversity, different culture and values
- To work in accordance with the Health & Safety Act 1974
- To contribute to the overall development of the service and promote a positive image of the service users and SweetTree Home care Services.
- To participate in training courses/seminars held internally and by outside agencies
- To prepare, attend and engage in regular supervisions, appraisals and performance review accepting and providing constructive feedback.
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PERSON SPECIFICATION

Essential Skills:

- An understanding of the needs of adults with learning disabilities who are vulnerable within society
- Experience of providing care to people living in the community
- Demonstrate ability to relate professionally and respectfully to people with learning disabilities
- Physically fit and able to undertake safe manual handling practices
- Good verbal and written communication skills
- Good telephone manner and good level of spoken English
- Observant and sensitive to a Client's needs
- Ability to liaise with outside agencies and other professionals
- Ability to work autonomously and productively as part of a team
- Knowledge of food hygiene/manual handling/health & safety standards and practices

Desirable Skills:

- Current and clean driving licence
- Experience of providing care to people living in the community
- NVQ 2 in Care/LDAF (level 2 and above-Learning Disabilities Assessment Framework)

WORKING CONDITIONS: Working hours will vary depending on the Service User's needs and availability of the carer. This can involve either live in care or shift work. Terms and conditions of



employment are as per your employment contract and staff handbook. Carers are expected to arrive on time for all shifts.

DRESS CODE: A smart casual appearance is required at all times with sensible footwear. Jewellery must be kept to a safe minimum. No trainers or jeans are to be worn. Carers are provided with ID cards which are to be clearly presented during each shift.